



Havering
LONDON BOROUGH

Copy of Application

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? Yes No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes

No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes

No

E-mail

Telephone number

Other telephone number

* Date of birth

 / /

dd

mm

yyyy

* Nationality

Documents that demonstrate entitlement to work in the UK

Right to work share code

Right to work share code if not submitting scanned documents

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start?

 / /

dd

mm

yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

 / /

dd

mm

yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises is a newspaper agent, grocery, convenience store, HUB for Parcels, lottery and scratch card outlet, payment hub for services i.e. gas, electric, bills, Payzone and Oystercard and to sell alcohol.
Please see attached proposed Floor Plan

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes

No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes

No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes

No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes

No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes

No

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Continued from previous page...

Will you be providing recorded music?

Yes

No

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes

No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes

No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

FRIDAY

Start 08:00

End 22:00

Start

End

SATURDAY

Start 08:00

End 22:00

Start

End

SUNDAY

Start 08:00

End 22:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

not applicable

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

not applicable

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Marites

Family name

Senior

Date of birth

/ /

dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

not applicable

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

not applicable

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

Lists of steps to take to promote all Four Licensing Objectives

1. CCTV

24 hour digital, 30 day recording CCTV will be installed in the premises. Footages and captured images will be available to the police whenever they request them. The CCTV will not only cover the inside of the premises but also the outside as well including part of the side road (Park Crescent) and mainly (part) Park Lane and the parade.

2. Working with the Police

I will be asking audience with the local Neighbourhood Police to discuss the measures the MET has put in place in the area and how I can contribute (as a shop keeper) for the safety of the residents as well as helping in information dissemination. To note, I am living above the premises (flat upstairs) and therefore, I am a resident and a part of the community too. I am also still waiting (at time of this writing) for a visit from the Community Police to introduce each other.

3. Trading Standards and Licensing Office

I will take responsibility in training my (future) staff as to meet the requirements set by the Office of Trading Standards. Trainings will be provided regularly as well as keeping records i.e. refusal register, logs of training conducted and other relevant updates. I have an old training portfolio that I can use to train my staff. It needs to be updated with the latest regulations

Laws and regulations will be STRICTLY and STRONGLY observed in this premises like NO ID, NO SALE (passport, driving license and citizen card); strict observance in selling knives, aerosol; and cleaning stuff in accordance with the new guidelines provided by the government.

4. The Council

I will also be working hand in hand with the Council and to seek their advises concerning issues in the community. I will also offer help and some services my business can offer in my capacity as a business owner as well as a resident i.e. displaying the license, notices, signage, providing potable water upon request, maintaining cleanliness, etc.

5. The Community

Since I took over last 24th of May 2019, I am introducing myself to the regular customers as the new owner as well as the new member of the community. I have been interacting with them in terms of what my business can offer to them i.e. services, goods they need to find in a corner store (as I am now in the task of reviving the business as well as rebuilding the rapport with the locals); I also interact with them in terms of current security and public safety in the area, there's no better information to get that than from the locals.

6. Disability Access

The premises itself is already accessible for prams and electronic mobility scooter. We will have a comprehensive review once we work on our proposed revised floor plan.

b) The prevention of crime and disorder

PREVENTION OF CRIME AND DISORDER

Working hand in hand with the Police and the Community is a major role in preventing crime and disorder. Knowing my community (my local customers) and the assigned Community Police in the area is very important. As I have just moved in the area, I will be contacting the Community Police for a meeting to introduce myself and to know the local crime prevention in placed, as for my current neighbours (my local customers) our interactions are now on going.

Installation of new sets of CCTV and alarm system in the premises is one deterrent of crime and disorder.

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Always report suspicious activities in and around the area, paying attention to small details will be useful for future reference. Taking note of time and dates, and in my premises that is covered with CCTV, it'll be useful to provide footages and captured images when requested.

My few years of experience and training in the railway (East Anglia) in dealing with disruptive customers had been useful when I had my first off license in Darlington (Sept 2015- Sept 2018). I learned to identify personalities and when to put my foot down as the authority and owner of the premises. Polite and kind words will go a long way than meeting rude words with retaliation. I always believed that there's a good side in every bad side.

Assurance from the police to provide quick assistance in times of trouble also gives me a lot of self-confidence to deal with ASBO.

c) Public safety

PUBLIC SAFETY

Public safety is always of utmost priority. Prevention is better than the aftermath. Reporting very unusual and suspicious individuals/activities in and around the area especially in ungodly hours could help and eventually lead to solving and preventing crimes. The 24 hour CCTV to be installed in the premises with the features of recording, rewinding and copying footages can be supplied to the police when requested. For the shop being open at fixed time with regular staff is also of help in giving information (when needed and asked) of irregular activities and suspicious individuals we come across.

d) The prevention of public nuisance

PREVENTION OF PUBLIC NUISANCE

In a business, Irresponsible Promotion is one major cause of public nuisance where people flacked to get the cheapest deals it offers. I never have done this before and I have no plans of doing it in the future.

There would be NO CONSUMPTION of alcohol in the premises (inside and outside), that would be STRICKLY imposed. Notices and posters will be visible for the customers and they will be made aware politely too before being served. Visibly intoxicated customers will be politely refused being served and will be asked to leave the premises quietly.

e) The protection of children from harm

PROTECTION OF CHILDREN FROM HARM

The NO ID, NO SALE policy will be STRICTLY observed. Children won't have any access on cigarettes, cigarette lighters and refills, tobaccos and will NOT be served when attempting to buy alcohol, knives, aerosols, lottery, fireworks and other intoxicating substances without proof and that they've meet the required/allowed age to be served such products.

As part of the future refurbishment plan for the shop (proposed floor plan was attached), a new till would be installed for the easy and quick reminder in checking IDs when selling age-restricted products.

The house rules of allowing 2 children at a time (especially school children) will be strongly imposed as it will cause overcrowding and chaos. Kids will be informed politely for their own benefits.

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Proxy buying will also be observed vigilantly.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

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- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

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If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 - £100

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00*

Band E - £125001 and over - £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee.

Band D - £87001 to £125000 - £900.00

Band F - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls, or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature.

The costs associated with these licences will be met by Central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number of attendance at any one time.

Capacity 5000 to 9999 - £1,000.00

Capacity 10000 to 14999 - £2,000.00

Capacity 15000 to 19999 - £4,000.00

Capacity 20000 to 29999 - £8,000.00

Capacity 30000 to 39999 - £16,000.00

Capacity 40000 to 49999 - £24,000.00

Capacity 50000 to 59999 - £32,000.00

Capacity 60000 to 69999 - £40,000.00

Capacity 70000 to 79999 - £48,000.00

Capacity 80000 to 89999 - £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text"/>
* Capacity	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/>

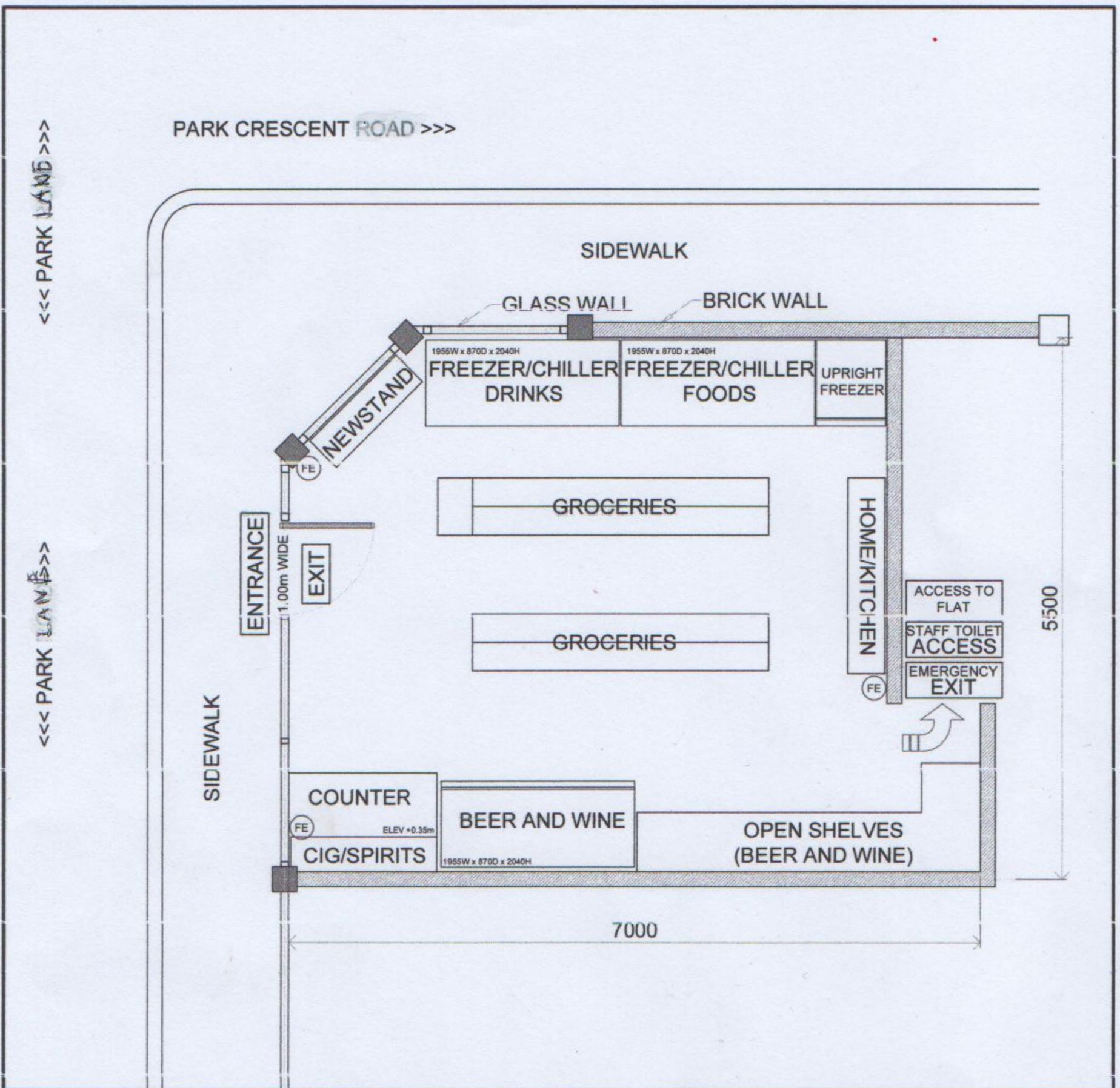
Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED



NOTES:

1. SHOP FRONT IS ALL GLASS WITH ALUMINUM FRAME.
2. FLOORING IS ALL FLAT (NO STEPS, NO STAIRS, NO LIFTS)
3. ONLY THE COUNTER IS ELEVATED.
4. EXTINGUISHERS PLACED AT POINTS MARKED WITH (FE)
 - BEHIND COUNTER
 - BEHIND ENTRANCE DOOR
 - NEAR EMERGENCY EXIT

STORE LAYOUT PLAN (65 PARK LANE)



Havering
LONDON BOROUGH

Interested Parties (Valid objections)



From: gemma brooks [mailto: [REDACTED]]
Sent: 12 July 2019 11:34
To: Licensing
Subject: 65 Park Lane- Application for a premises licence

Dear sirs & licensing team,

We strongly oppose this application.

We have lived on Park Lane opposite the parade of shops for nearly 15 years so can see first hand the impact this potential license could bring, the local community has worked hard and I have spoke at several town hall hearings regarding the trouble the shops already trading similar to this request; the crime, dismay and misery this has brought the residents over the years.

There are worries that more alcohol being available on this parade, every day from 8am and late in the night 10pm EVERYDAY of the week, will cause more anti- social behaviour and crime. It will have an impact on myself and my families health, my own anxiety and my families sleep patterns will be disturbed due to an increase in noise levels, cars stopping and dropping at night, more traffic congestion issues to park outside the shop in an already highly congested area, cars speeding & disruption a late license would bring in this highly residential area, as it is already doing this.

The public safety section gives only a passive safety measure. This application would not promote the prevention of public nuisance, public safety or crime in several ways, the area is known to have a number of nuisance spots such as the steps up from the pavement to the shops which have attracted street drinkers in the past with their contribution of drink and snack related litter. The local park also has casual drinking problems, not made easier by too ready supply of alcoholic drinks. The section on protecting children from harm does not indicate what level of ID would be needed such as challenge 25. What age verification would be used would it be bearing PASS to check ID? Are staff trained in this? I'm worried about ' Proxy Sales' I myself have been approached several times along this parade to do this and refuse, what will be done to prevent this? stand outside the shop all day to monitor? Also what level would the CCTV cover would it be a clear image of faces.? How many staff will be on sight? How will CCTV monitor and over all these areas the applicant highlights? Why hasn't the back of it been made secure? I believe that if this application is granted it will mean that even more young people will be attracted to the parade because of the availability of more alcohol, and this will cause increased anti-social behaviour and therefore potential for increased crime.

The applicant is new to the area and doesn't understand the existing issues. Posters with loose information, loose as to where to send your comments on this application not even an email to pose views. The applicant saying about intergrating into the community but I feel the 33 signatures in a local petition with regards to this application of residents immediately within this shop highlight the community's feelings they do not want another off license. What is alarming in this application is the mention of knives several times, will these be locked away? Knives at the corner shop what for? Did I read that correctly yes, is the applicant familiar with Havering's knife crime which has been highlighted only very recently with stabbing's, and with Police resources reduced and tri borough this is worrying especially but the large numbers of children gathering in this parade. I'm shocked as this is mentioned more than once and potentially easy to purchase. I am also disappointed that all residents along the parade and houses locally had not been informed with letters from the council of this application when previously we have. Perhaps a meeting with Neighbourhood Watch coordinator teams such as myself would've been ideal and why arn't these posters visible now' only two school children' as nothing is visible now, what makes it any different by not displaying now?.

Residents, councillors and Police Licensing Officers have objected to previous applications for an extension of licensing hours by 77 Park Lane as a result of listening to residents, local police and councillors concerns, Hornchurch Food and Wines has only granted a licence to sell alcohol until 8pm.

(even though it sells over) The other off license on the parade Red Rose Wines, also close early due to previous anti social behaviour issues. Residents in the past have had to intervene with trouble that this outlet has brought this will be increased with a further outlet.

There is an issue with ' poppers' alongside the shop in Park Crescent and a strong smell of weed at times directly by this shop & Hillcrest Road have had problems with drunks along the back parade/ garages of the shops. This late license everyday could increase this anti social behaviour.

I attach pictures in this email (see attached) of the anti social behaviour this shop no 65 and parade (shops with similar interests) is already & recently experiencing (both shop owners not taking any notice and has this been reported by them?) occurring in the daytime people with faces covered in light of the recent behaviour that is happening throughout areas of the borough are very disturbing pictures to view, people outside your home in daylight with masks covering the whole of their face in large groups is highly distressing and intimidating not only for adults but for the very young children and elderly residents that walk past here everyday huge risk to public safety. Some of these people are already known to the police. The lure these shops bring to hang out on the steps and the potential sales to children, what duty of care will be taken to prevent this.

Granting this application will only extend existing problems for residents, we hope it is rejected.

Recently a shooting took place in Brentwood Road and Hornchurch Road rather close to this area, at 10pm, surely the council will appreciate that bringing even more alcohol into our area and being so close to the Romford ' no alcohol' zone at the top of Albert Road allowing four off licenses to exist so close together on such a small parade of shops, in a narrow fast speeding road and in a highly residential area, can only be detrimental to the protection, safety and well being of all local residents and the general public. I am also concerned of the impact that granting a third off license so close will certainly impact and devalue my home's potential value. I am very passionate about our local community and as a NWC wish to keep it clean & as crime free as possible in the interest of protecting the safety and well being of residents, children and general public we do not need another off license... honestly what message are we trying to convey.

I attach all pictures for supporting evidence.

Kind regards
G Brooks & S Price

██████████

From: Janet Haworth [mailto:██████████]
Sent: 15 July 2019 09:05
To: Licensing
Subject: Application for licensed premises Park Lane News at 65 Park Lane

Dear Licensing,

I'm writing to strongly oppose the application made by Park Lane Newsagents (65 Park Lane) to sell alcohol, 7 days a week from 8am to 10pm.

I'm a Neighbourhood Watch Coordinator for the Park Lane end of Hillcrest Road and have been a resident here for 25 years. This area has a good community spirit and I care passionately about it being a safe and healthy environment for residents, If this application is granted this will mean that there will be 3 outlets selling alcohol on this very small parade of shops in a highly residential area on a very busy narrow road with fast flowing traffic.

Over the years residents, councillors and community police have worked very hard to stop anti-social behaviour along this small parade of shops and prevent it from affecting residents and spreading into surrounding roads. Hornchurch Food and Wines at 77 Park Lane has made many requests to extend its licence to sell alcohol until 11pm and these were refused (it's currently only permitted to do so until 8pm). A previous application to sell alcohol at 65 Park Lane was also refused.

In recent years residents have attended many hearings to object to more alcohol being sold on the parade and to raise their concerns. This isn't because the residents are against alcohol or people having fun - there are real worries about more outlets on the parade selling alcohol causing increased crime, anti-social behaviour, and disturbance to residents.

The location of Park Lane Park nearby also makes it a convenient place for groups of children to gather by off-licences on the parade and use the local park to drink alcohol.

The alleyway behind the shops is used for people to drink alcohol and used as a toilet.

The owner of Red Rose Wines, an off licence on the parade (on the corner of Hillcrest Road and Park Lane), chooses to close around 8.00pm, due to being affected by anti-social behaviour and serious concerns about his own safety.

If this application is granted I am worried about my own, my husband's, residents' and children's health, safety and well-being - as groups of children already hang around on this parade and I understand are known to police for moped crime and one for an assault on another minor. I have had a group of children wearing hoods ride their bikes into my car and open my car door whilst I was manoeuvring near the corner of the parade. This was very upsetting and scary.

Local police resources are already stretched. Are Havering Licensing prepared to let residents and police have to deal in the future with more anti-social behaviour and crime if more alcohol is sold on this parade - and until 10pm in the evening - we are already vulnerable, being close to the no alcohol zone at Albert Road.

Another major worry to me is the mention of knives in this application. Why are knives mentioned when this is a small corner shop in a highly residential area? This shows a lack of understanding about local safety issues regarding knife crime (in our immediate area) and indeed the safety issues in the borough. I had been contacted by a Neighbourhood Watch member in Hillcrest Road saying that he had been very distressed after having to clear up a lot of blood from outside his house after a knife fight. There was also an incident reported by a member of the public when a young boy was chased with a knife at the end of Hillcrest Road on the corner of the parade.

I'm also very worried about the existing problem of proxy sales on the parade. My husband and I have been asked to buy alcohol from children when walking past these shops.

The application mentions that future staff will be trained as set out by the Office of Training Standards. How soon will they be trained? Will they be working in the shop on their own before they are trained?

Regarding CCTV images - I'm concerned as to what the CCTV will be able to capture and how secure the camera/cameras will be. Will there be clear enough images of faces? Will the CCTV really be able to capture clearly all the range mentioned in the application?

I understand there was a daylight incident very recently right by 65 Park Lane in Park Crescent, where people were wearing masks. Was the owner aware of this?

Posters are mentioned in the application. What posters - no clear information is given here about their content?

What strategy will be used to ascertain age - Challenge 25? This is not made clear.

The owner mentions they are building a rapport with the locals ... and interacting in terms of public safety. However, if this is the case, why did a significant number of residents (living very close to the premises) sign a petition objecting to the application because they believe it will be detrimental to public safety?

So all the above mentioned reasons are why I strongly oppose this application. I sincerely hope that my concerns for the safety and well-being of myself and my husband and of our community and the general public will be taken into consideration.

Kind regards,



Hornchurch
Essex
RM11 1EB

From: CouncillorJudith Holt
Sent: 18 July 2019 02:38
To: Paul Jones; Licensing
Cc: CouncillorNisha Patel; CouncillorJoshua Chapman
Subject: Premises Licence 65 Park Lane

Dear Mr. Jones,

Park Lane News Agent – 65 Park Lane, Hornchurch, Essex, RM11 1BH

I should like to make a written representation against the application of a Premises Licence to the above business, to permit the provision of off supplies of alcohol.

These are my reasons:

1. **Prevention of Crime and Disorder** – there are already two shops in this small parade in a highly residential area which have a licence to sell alcohol; a third outlet selling alcohol is one too many, especially when it wants a licence till 10.00 p.m., two hours later than the others. Photographs sent to us by residents show gangs of youths congregating outside Hornchurch Food and Wine (which already has a premises licence to sell alcohol) and Romford Veterinary Surgery, with some wearing hoods and with bicycles on the pavement. Residents have also reported evidence of drug-taking.
2. **Public Safety** – Park Lane is a very busy road, regularly used as a cut-through between Romford and Hornchurch (a number of residents have voiced their concerns about the volume of traffic). A shop open till 10.00 p.m. would mean more cars late at night, all trying to park in a limited area by the parade, and be a potential safety risk.
3. **Prevention of Public Nuisance** – there have been problems with people drinking alcohol in the alleyway behind the shops in Park Lane and using it as a lavatory, plus drinking late at night in the park almost opposite. Residents have also reported evidence of drug-taking (see point 1 above).

4. **Protection of Children from Harm** – residents have been asked by children who are standing by the off licences to buy them cigarettes and alcohol.

Gangs of children hang around on this parade, some of whom are apparently known to the police, frightening younger children (see point 1 above).

As a further thought, it would surely be invidious to award a licence till 10.00 p.m. if those for the two stores already selling alcohol end at 8.00 p.m.

Local people have sent a petition against the application signed by 33 residents.

I would request that you please consider these representations against the application for 65 Park Lane closely when making your decision.

Thank-you in anticipation,

Yours sincerely,

Councillor Judith Holt
Romford Town Ward

From: CouncillorNisha Patel

Sent: 18 July 2019 15:13

To: Paul Jones

Cc: Keith Bush; CouncillorJoshua Chapman; CouncillorJudith Holt

Subject: Re: Request for help re 65 Park Lane, premises license application.

Dear Mr Jones

Referring to above application I hope you would have received all the objections from residents, please let me know otherwise.

Furthermore I would like to speak against this application in front of the committee for the following reasons :-

1 There are already two existing businesses with alcohol license in such a small parade and I strongly feel that a third premises with alcohol license will encourage more youths to gang up and cause public nuisance particularly as this application is for up to 10.00 pm.

Where other businesses have license until 8.00 pm there is no reason to grant another license to sell alcohol until 10.00 pm.

2 Park Lane is a major road and very busy at all times .In my experience while delivering newsletters on that road I have seen gangs of kids hanging around the two premise and run across the road as well as ride their bikes across the street regardless of oncoming traffic and generally behaving in a rowdy way.

The residents have complained about unsociable behaviour, noise and I am also led to believe by the residents that these kids indulge in illegal substances using the alleyway at the back of the shops.

3 Park Lane is a residential road with families with young children and they do not want their children afraid to go out or cross the road because of the anti social behaviour of the kids hanging around.

Residents have been asked repeatedly by the kids standing outside the shops to buy alcohol and cigarettes for them.

Kind Regards

Cllr Nisha Patel
Romford Town Ward
London Borough of Havering
Town Hall.Main Road
Romford RM5 3BD

M
E

Park Lane News Agent 65 Park Lane Hornchurch RM11 1BH – premises licence application – ref. PJJ/21589

Resident photographs



Photo A

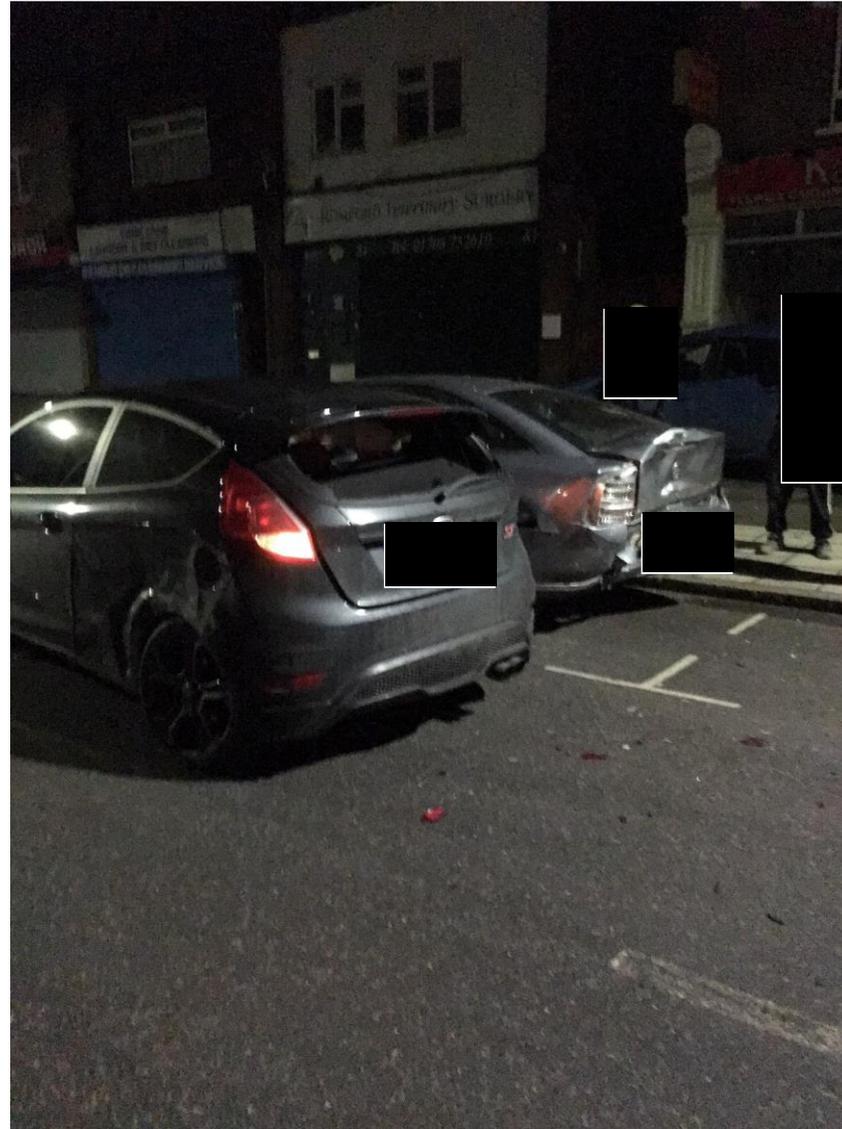


Photo B



Photo C



Photo D

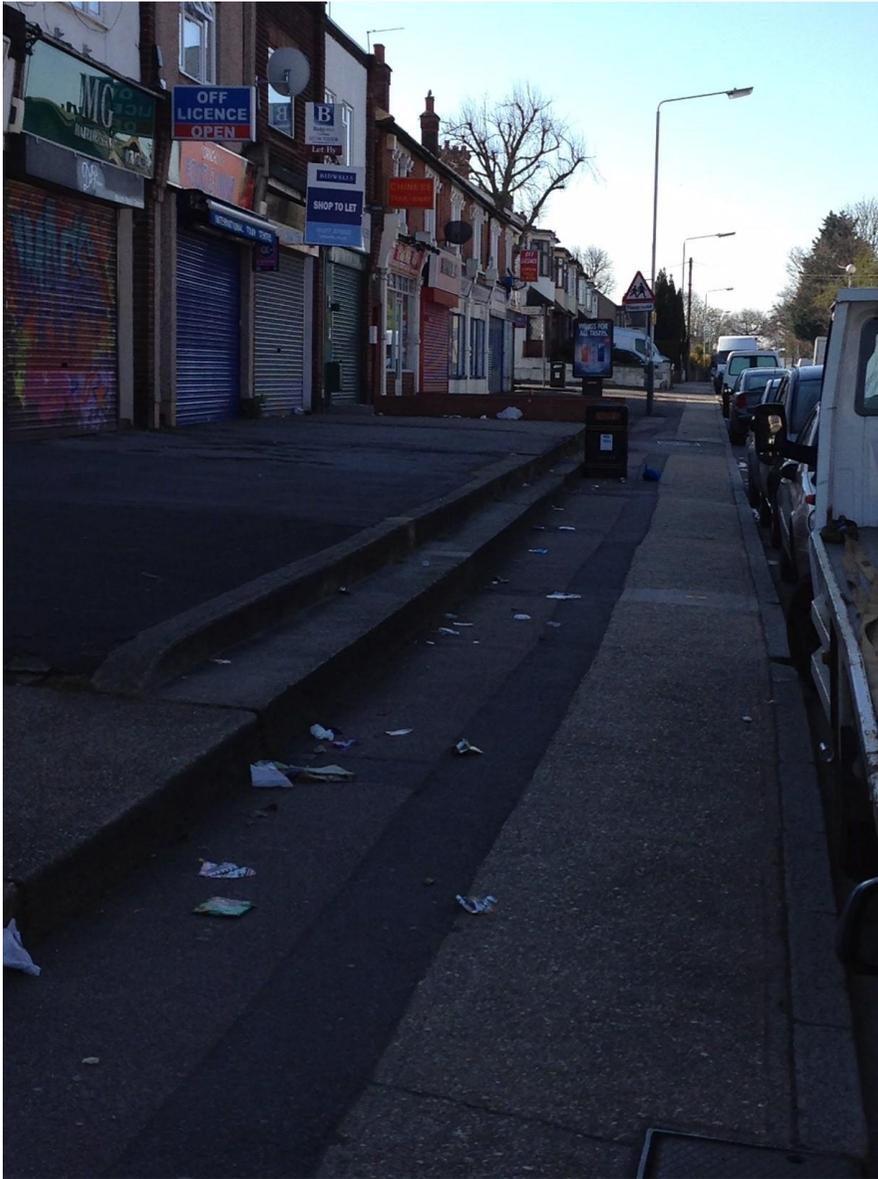


Photo E



Photo F



Photo G



Photo H



Photo I



Photo J



RECYCLING

ATTENTION
DO NOT OPEN
THIS BOX

NO OPEN FLAMES



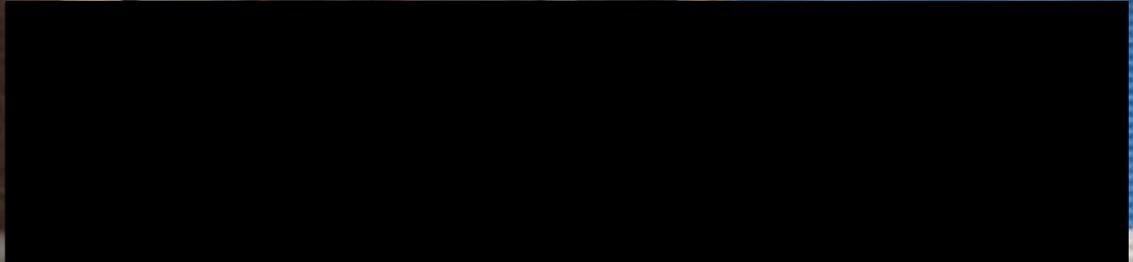
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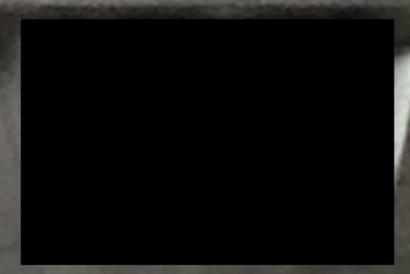


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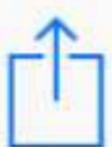
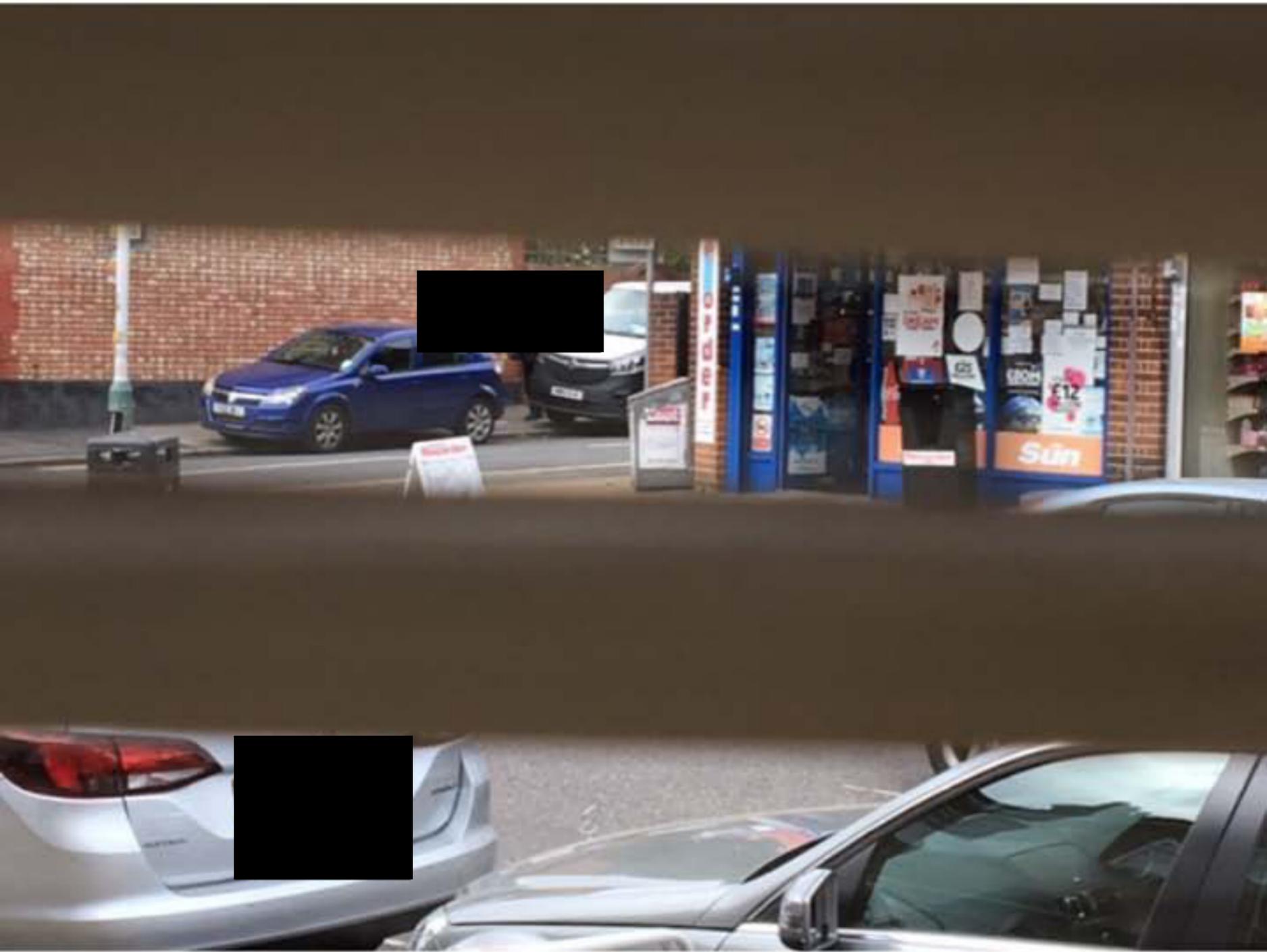
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newlands
pharmacies

Sainsbury's

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